

RAYMOND SCHOOL DISTRICT #14  
2659 76<sup>TH</sup> STREET  
FRANKSVILLE, WI 53126  
Phone 262-835-2929

**REGULAR SCHOOL BOARD MEETING MINUTES**

July 20<sup>th</sup>, 2020

**Cafeteria/Library**

7:00 P.M.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

- I. Call Meeting to Order-Jennifer Becker called the meeting to order at 7:00 PM. Board members present were Steve Wallner, Jennifer Becker, Jeremy Childers, Betsy Bauer. Not in attendance was Russ Eichner. Also in attendance were members of the community and school administration.
- II. Approve Agenda of this Meeting-A motion was made by Jeremy Childers, seconded by Betsy Bauer, and carried unanimously to approve.
- III. Consent Agenda-A motion was made by Betsy Bauer, seconded by Jeremy Childers, and carried unanimously to approve.
  - A. Approval of Minutes of 06/15/2020 Regular School Board Meeting (Open and Closed Sessions) along with Closed Session minutes of 5/18/2020-A motion was made by Betsy Bauer, seconded by Jeremy Childers, and carried unanimously to approve minutes.

B. Business & Finance

1. Financial Report

a. Treasurer's Report

i. Beginning Balance:	\$1,066,976.96
ii. Accounts Payable:	\$ (236,731.67)
iii. Receipts:	\$ 372,153.78
iv. Disbursements:	\$ (143,994.86)
v. Journal Entries:	\$ 786,857.00
vi. Ending Balance:	\$1,845,261.21

b. Vouchers and Payroll for Approval

i. Payroll Checks:	<u>Audit Committee:</u> Jeremy Childers and Jennifer Becker 900021926-900022029 plus 11124
ii. Accts. Payable Checks:	27525-27572, 201900142-201900155
iii. Student Activity Checks:	none

2. General Aid Update

General school aids are the largest form of state support for public schools in the state. Wisconsin statutes require the department to publish estimated aid amounts by July 1 each year. The estimate is based on the most recent 2019-20 budget data reported by school districts to the DPI, as well as the level of funding approved in the 2019-2021 state biennial budget. Estimated amounts are subject to change because they are based on budgeted, not audited, school district data. On Oct. 15, 2020, the DPI will certify amounts for 2020-21 general school aids based on audited data and the state's appropriation. A district's general aids can increase or decrease due to changes in any of the three local factors comprising Wisconsin's General Equalization Aid Formula; 1.) property valuation, 2.) enrollment, and 3.) shared costs — as well as a difference in funds available from the state. In our case, which is unique, but follows the formula's name, "Equalization". We will not have more funds (money) we will just receive more from the state and less from local taxes. Simply put, our shared costs are projected to go down, and we believe this is due to our "defeasance" in March of 2019, as well as our declining resident count (which is offset with what is known as "Hold Harmless" status for one year). The third factor, Property Valuation, we believe had a lesser effect as this would also impact the other area schools as well.

IV. Public Portion of Meeting

- Raymond Foundation Update

V. Old Business

A. Building and Grounds Report +

Custodial staff continue to clean and sanitize the building. They started the summer cleaning process and have completed all of the classrooms. Office areas should be complete by the board meeting, which leaves the hallways and cafeteria/library.

B. Open Enrollment Update +

When the legislature extended the deadlines for the regular application period, the deadline for parents to return their “Intent to Attend” decisions was moved to July 31<sup>st</sup> and the deadline for non-resident districts to enter the parent’s Intent to Attend decisions into OPAL was moved to August 7<sup>th</sup>. As a result of these extensions, the OPAL rollover for 2020-21 will occur on August 10<sup>th</sup>, instead of August 1<sup>st</sup>.

- C. Pandemic Plan Update +  
An addendum to the Employee Handbook will need to be included in our plan, which is in the process of being developed. WASB recommends having the addendum finalized prior to August 1, 2020. Other parts of the plan will be reviewed as well before the July board meeting and will need to be approved at the latest by the August board meeting. WASB also advises continued updates as the situation changes.
- D. 2020-21 Schedule Update +  
As many of these options deal with staffing we reserve the right to discuss in closed session.

#### VI. New Business

- A. Employment Contracts +, \*  
We have posted the PE position on WECAN and have 11 applicants with all 3 certifications we need. All candidates were contacted via email and all acknowledged the correspondence. Holding off on the interview and hiring process until we know how we are starting in the Fall. Administratively we feel if we go 100% virtual one PE teacher can fulfill our obligations.
- B. Employee Handbook Draft +  
No major changes, names, dates, etc. We should consider future changes to retirement language, sick leave/personal leave reductions, and an increase in the cash-in-lieu amount. We will have an Addendum to approve that pertains to the Pandemic Plan. Also, “Draft” language for Health Insurance for retirees. The administrative recommendation is to grant one year for every four years of service and freeze at the current level.
- C. CESA Contract +  
We have reduced the services from CESA, but there is still some cost to operate.

#### VII. Announcements

A statement from Michael Thompson of DPI, “likely won’t see any more guidance at the state level, we will need to rely on county health departments guidance.” Challenges facing schools-statutes, policies, interpretations, DPI’s hope is to provide regulatory framework in the next week or two to handle these. Cares Act information was supposed to be release by DPI in mid-July and that is still forthcoming. Federal Aid may be withheld if we do not go back FT in the Fall. For Raymond that is \$69,000 out of a \$4.8M budget. Locally. Westosha Conference is cancelling Fall sports and will make a decision in Mid-September about Winter sports based on CDC/RCHD recommendations.

#### VIII. Administrative Reports +

- A. Graduation- Outside Graduation was successful. 46 of the 50 students participated
- B. Summer School
- C. Reopening Plans
  - i. Family Survey-343 completed survey, 66% for in-person, 25% blended, and 10% for virtual.
  - ii. Staff Questionnaire
  - iii. Transportation Options- Update after Thursday’s meeting
  - iv. Food Service Procedures- Tahar will provide lunch to each classroom

#### IX. Correspondence + WASB Resolutions for 2020-21

#### X. Scheduling Future Board Meetings

Special Board Meeting on August 3<sup>rd</sup>, 2020 at 7:00 PM

#### XI. Contemplated Executive Session

The Board may adjourn to Executive Session to discuss matters related to negotiation priorities with teachers’ union as permitted under 19.85(1)(e) WI Stats “conducting public business with competitive or bargaining implications” and to discuss matters considering employment, compensation, and evaluation of Raymond School District employees under 19.85(1) (c) (e) and (f), WI Stats. Thereafter, the Board of Education will reconvene in open session and may take further action, if necessary and appropriate, and will then entertain a motion to adjourn.

#### XII. Adjournment-A motion was made at 8:25 PM to adjourn to closed session.

Next Scheduled Board Meeting: **August 17<sup>th</sup>, 2020** in order to comply with Wisconsin’s open meetings law. If this notice is supplemented, the final notice will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting, in the event of an emergency. Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.”

*Raymond School District does not discriminate on the basis of sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional or learning disability.*

