

RAYMOND SCHOOL DISTRICT #14  
2659 76<sup>TH</sup> STREET  
FRANKSVILLE, WI 53126  
Phone 262-835-2929

**REGULAR SCHOOL BOARD MEETING  
MINUTES**

October 18<sup>th</sup>, 2021

**Cafeteria**

7:00 P.M.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

- I. **Notice:** Prior to the start of the meeting the Board of Education will tour the building to better acquaint themselves with the areas of concern addressed in the “Needs Study” by Bray Architects. The tour will start at approximately 6:15 pm.
- II. Call Meeting to Order-Meeting was called to order at 7:00 PM by School Board President Jeremy Childers. Board members in attendance, Jeremy Childers, Steve Wallner, Audrey Kostuch, and Aaron Kostuch. Janell Wise was absent. Also in attendance were District Administrator Steve Harder, Principal Jeff Peterson, several staff members and community members.
- III. Approve Agenda of this Meeting-A motion was made by Aaron Kostuch, seconded by Audrey Kostuch, and carried unanimously to approve agenda.
- IV. Consent Agenda-A motion was made by Aaron Kostuch, seconded by Steve Wallner, and carried unanimously to approve agenda.

A. Approval of Minutes of 09/20/2021 Regular School Board Meeting (Open and Closed Sessions).

B. Business & Finance

1. Financial Report

a. Treasurer’s Report

i.	Beginning Balance:	\$ 862,254.34
ii.	Accounts Payable:	\$ (462,435.96)
iii.	Receipts:	\$1,391,469.73
iv.	Disbursements:	\$ (176,265.80)
v.	Journal Entries:	
vi.	Ending Balance:	\$1,615,022.31

b. Vouchers and Payroll for Approval

i.	Payroll Checks:	900023689-900023818
ii.	Accts. Payable Checks:	28233-28321, 202100038-202100048
iii.	Student Activity Checks:	none

V. Public Portion of Meeting-Several community members spoke regarding the possible removal of certain library books that are currently in our library. Community member had questions regarding our open enrollment numbers and the impact it has on the possibility of a referendum.

VI. Old Business

A. Budget Update-There will be some slight adjustments to the “Revenue Side” of the budget moving forward, \$3,927 for a 4K student open enrolling out that we didn’t receive the tax credit because of an “Alternate Enrollment” delay. The “Expense Side” of the budget will also be slightly impacted as the OE out is higher than anticipated The School Mill Rate for 2021-22 will go down as our 2014 G.O. Bond will be paid off in spring of 2022. The new mill rate will be reflected in the community survey (from \$8.27 to \$7.62).

B. Open Enrollment Update-The OE-In remained steady, we had 119 last year and currently have 127 this year. Our OE-Out has also slightly increased, last year we had 18 students and this year we have 21. Three are 4K so that number for financial purpose is 18.7, which is a slight increase of revenue going out.

In	2020-21				2021-22	
\$8,125	107	\$789,480		\$8,161	111 (108)	\$886,287
\$12,977	12	\$188,840		\$13,013	16	\$208,208
		\$978,320				\$1,094,495
<b>Out</b>						
\$8,125	17.7	\$135,463		\$8,161	18.7	\$151,977
\$12,977	0	\$0.00		\$13,013	1	\$13,013

		\$135,463			\$164,990
	Net gain	\$842,857		Net Gain	\$929,505

Note: the numbers for last year are actual, while the numbers for 2021-22 are projected and will fluctuate during the year as students move in and out of the district. The parentheses around 108 reflect partial credit for students in 4K.

- C. Building and Grounds Report-Borders have been installed and new mulch is down. The last time the mulch was replaced was 5 year ago.
- D. Community Survey-The survey is being printed and should be in mailboxes of staff, parents, and residents of Raymond by October 22<sup>nd</sup>. School Perceptions is also emailing the survey to parents and staff. A few minor changes have occurred since the last board meeting include the bar chart on the last page. The mill rate has dropped significantly from the version presented at the September meeting based on the October 1<sup>st</sup> Equalization Aid Estimate (which still could change on October 15<sup>th</sup> when the final numbers are announced). We are trying to clarify the mill rate...the taxes are levied in October (2021) and collected in January (2022), so we now have the label read 2012-13 through 2021-22 and next year's is labeled "Projected". As stated earlier in the Budget Update, the mill rate dropped this year because we have levied the last installment of our General Obligation Bond, which funded our 2014 renovations and addition of the atrium and gymnasium. The referendum amount increased from 13.5 to 14.8 million. Lisa Voisin, from Baird Financial was able to keep the mill rate with the slight increase of 2 cents per thousand by lengthening the loan payback from the proposed 12 years to 14 years. Mr. Peterson and I lobbied for a 20-year bond that would have actually lowered the mill rate even with the 14.8 M bond.



The \$8.27 assessed in 2020-21 will be reduced to \$7.62 this year. A savings of 63 cent per thousand in school taxes or \$63 on a \$100,000 home. If the referendum passes the mill rate would only increase to \$7.66 per thousand. This is still significantly lower than the mill rate prior to the last referendum and ten years ago (2011-12) the mill rate was \$7.73 according to DPI records.

Our current Long-Term Debt schedules can be viewed at the web address below:

<https://sfs.dpi.wi.gov/Referenda/LongTermDebt.aspx?District=4686>

Long-Term Debt Issues - All Debt								
Name	Debt Type	Fund	Function	Issue Date	Maturity Date	Original Amount	Current Balance	Payment Schedule
Energy Efficiency	Bond Issue	38	281	11/12/2014	10/01/2034	\$1,895,000.00	\$1,345,000.00	<a href="#">View</a>
School Improvement Bonds	Bond Issue	39	281	04/04/2015	10/01/2035	\$4,640,000.00	\$1,260,000.00	<a href="#">View</a>
LOAN FOR BUILDING RENOVATION	N/A	38	281	08/02/2014	10/01/2014	\$1,900,000.00	\$0.00	<a href="#">View</a>
Fund 39-Paid off	Note	39	281	06/28/2004	03/01/2014	\$1,095,000.00	\$0.00	<a href="#">View</a>
State Trust Fund Loan - Ref Community State Bank	Note	38	289	04/20/2020	04/20/2025	\$248,124.00	\$201,055.20	<a href="#">View</a>
REFINANCE UNFUNDED LIABILITY	State Trust Fund Loan	38	289	03/15/2005	03/15/2025	\$436,798.98	\$0.00	<a href="#">View</a>

The levy this year will pay off the "School Improvement Bonds" issued in 2015, significantly reducing the district's overall debt. We refinanced our "State Trust Fund Loan" (original amount \$436,798) with Community State Bank in 2020. New debt amount of \$248,124 (in 2020). The refinancing reduced our interest rate from 5.5% to 4.5%. We have

levied \$56,523 this year and will have a balance of \$153,656 at the end of the budget cycle. We may want to consider paying this in full out of fund balance, especially if we have funds left over. We are inquiring about our bond rating to position the district for the best rate if we move forward with the referendum. Our question/concern; is it better to have less issued debt or a larger fund balance?

## VII. New Business

- A. New Hires-Continuing to search for a School Psychologist. Possible option is contracting on a “as needed basis” We do not have a recommendation at this time. This item will be on the agenda again next month and we hope to have a recommendation at that time.
- B. Consortium Agreements-None at this time.
- C. Covid Related Sick Leave for Staff-Staff members may be required to quarantine if they are considered a close contact and have not been vaccinated. We are recommending staff get additional sick leave if they need to quarantine because of at exposure as Raymond. Staff would be required to use their allotted sick leave if they were exposed away from school. Steve Wallner motioned to table until the November board meeting, Aaron Kostuch seconded, and it was carried unanimously to approve.

Here is what our local districts are doing:

- Kansasville, district will pay up to ten (10) days of leave if required by the local health department/school for isolation, quarantine, or because of being a close contact. These will be deducted from the staff member’s sick leave. In cases where the employee is able to work from home, no time will be deducted. Staff will follow the same “stay at home and return to school” protocol as students per the health department’s guidance.
  - Yorkville, if sick with COVID, staff use their sick days, if child or spouse sick with COVID and they have to stay home, then they use their sick days. If exposure at school and need to quarantine, then they do not have to use their sick days.
  - UGES, if they have COVID or need to stay home due to COVID they need to use their sick days.
- D. Neola Policy Update-There are 4 groupings of policies to approve this academic year. Neola has placed them in volumes in the order of importance V28 #2, V29 #1, V29 #2, and V30 #1. Each volume contains about a dozen policies, most with minor changes. There is also a section titled “Administrator Approved”. This section has minor legal changes see below example:

### 0131 – SELECTION OF DISTRICT ADMINISTRATOR

The Board ~~of Education~~ shall exercise its executive power in part by the appointment of a District Administrator who shall enforce the statutes of the State of Wisconsin, rules of the State Board of Education, and the policies of this Board. ~~(118.24, Wis. Stats.)~~

The example above shows the minor changes in ~~red-strikethrough~~ type. There are 18 policies that will need a blanket approval by the Board

Administration recommends assigning each board member an account to view the “Draft” policies with suggested changes (green highlights are additions, red font and strikethrough are the deletions, areas where the Board has choices will be designated with () for the board to select one of several choices. I would also suggest we establish a committee with 2 board members, 2 staff members and an administrator to review the policy changes with the Neola representative, Steve LaValle. A motion was made by Steve Wallner, seconded by Jeremy Childers, and carried unanimously to approve technical corrections.

- VIII. Announcements-Book appeal will not be an action item. It will be on the November board meeting agenda.
- IX. Administrative Reports-First Annual Fall Fest was a great success. KG-2<sup>nd</sup> field trip to the Raymond Fire Dept went well, the students had a great trip. Buddy classes have started, teaming 2 grade levels together once a month. PTO sponsored Trunk-Or-Treat will be Friday 10/22/2021 from 5-8 PM. Teacher learning literacy training will take place during In-Service at the end of October. Talent show will be Thursday, 10/21/21 at noon and 6:00 PM. MAP testing has taken place and Mrs. Ramon is leading data meetings with the teachers.
- X. Correspondence-The Board of Education received an email from a concerned citizen about the continued attempts to censor materials at Raymond.
- XI. Scheduling Future Board Meetings-Next scheduled board meeting will be November 15, 2021 @ 7:00 PM in the cafe
- XII. Contemplated Executive Session-Discuss possible 2021-2022 calendar change. Changing December 23<sup>rd</sup> from a full day to a half day.

The Board may adjourn to Executive Session to discuss matters related to negotiation priorities with teachers' union as permitted under 19.85(1)(e) WI Stats "conducting public business with competitive or bargaining implications" and to discuss matters considering employment, compensation, and evaluation of Raymond School District employees under 19.85(1) (c) (e) and (f), WI Stats. Thereafter, the Board of Education will reconvene in open session and may take further action, if necessary and appropriate, and will then entertain a motion to adjourn.

XIII. Potential 2021-22 Academic Calendar Change

XIV. Adjournment-A motion was made by Jeremy Childers to adjourn to closed session at 7:58 PM

Next Scheduled Board Meeting: **November 15<sup>th</sup>, 2021** in order to comply with Wisconsin's open meetings law. If this notice is supplemented, the final notice will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting, in the event of an emergency. Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting."

*Raymond School District does not discriminate on the basis of sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional or learning disability.*

+ Are informational items for discussion

\* Are action items for decisions