

Raymond School PTO Meeting Minutes

12/13/22 @ 2:45 p.m.

The PTO board strives to conduct meetings within a 60-90-minute timeframe. We ask that comments be concise and direct to keep our time together focused and on track. Thank you!

Meeting Called to Order -- 2:53 p.m.

Welcome -- Megan Rios (President)

Secretary Report – Niki O'Brien (Secretary)

November Meeting Minutes were approved on 11/17/22 and posted to the school website.

Treasurer Report -- Kelly DePra (Treasurer)

Current Checking Balance: \$28,007.03

Playground Savings: \$26,394.17

Total Working Balance: \$54,401.20

Budget

- 2022-2023 Budget - \$32,455
- Budget/Expense/Income Review

Old Business --

Holiday Shop Recap:

- Our 20% (plus 5% early sign up bonus) profit from the Holiday Shop is \$1,536.66. We still have 2 checks with missing information left to deposit.

Eagle Scout Award & Plaque:

- Completed and will be picked up over Winter break.

New Business --

Colectivo Fundraiser Update:

- Orders will be ready for pick up on December 20th in the atrium.
- PTO will provide incentives for the top 3 selling students (spirit wear) and top selling homeroom (ice cream treats).
- Total Funds Raised \$1,080.00 (*not yet included in current Checking Balance)

Carnival of Lights Update:

- Jellystone Carnival of Lights December Fundraiser will take place Dec. 26th-30th. We will earn at least 25% of the sales from car passes purchased online with promo codes RAYLIGHTS2.

Snowbank Challenge Discussion: January 23rd - January 31st

Chipotle Dine Out Night:

- Chipotle - January 7th (33% kickback)

Valentine's Day Carnival:

- Tuesday, February 14th for Grades 4k - 5th
- Schedule (Start later & end earlier this year)
- Thanks to the Garnica family for donating several carnival games to us for the Valentine's Day Carnival!

Playground Fund Discussion:

- PTO records account for \$11,394.17 of the current savings of \$26,394.17
- In 2022, PTO President & Treasurer moved an additional \$15,000 on good faith. No record or documentation.
- Current PTO funds do not cover the projected budget. We have decided to transfer \$15,000 back to the general fund to cover the projected budget this year.

Spring Craft Fair Discussion:

- Saturday, March 25th in the gym and atrium. Set up the evening of Friday, March 24th.

Current Chairs-

- Current Chairs (filled)

Events-

Farmers Market - Megan & Niki
Trunk or Treat - Abbie
Class parties/incentives - Megan
Valentine's Carnival - Niki & Megan
Teacher Appreciation - Ahnna & Tina
Holiday Drop - DC Group
Spring Craft Fair - PTO Board & Lacey

Operational-

Open House - Megan
Volunteers - Ahnna
Retirement/memorials - Mr. Peterson
Coffee bar/lounge - Megan, Niki
Marketing/social media - Megan*
Spirit Wear - Abbie

Fundraising-

School Kits - Megan*
Colectivo Coffee - Heather
Holiday Shop - Megan & Niki
Snowball Challenge - Megan & Ahnna
Milkman Game - Heather

Mother's Day Flower Market - Niki
Concession stand - Danielle & Casey
Dine out fundraising - Betsy
(NEW) Carnival of Lights - Megan*

- Open Chairs - In need of Volunteers for following open chairs.

Family nights - OPEN

Father/Daughter Dance - OPEN

Mother/Son event - OPEN

(New) "Booster" Merch - OPEN

* Indicate chairs that Megan would like to remove from her list of duties

- New Fundraiser Suggestions

Cash Calendar - OPEN

Date Night w/babysitting - OPEN

2nd Large Fundraising Event? Sports Tournament / Mother Son Kickball - OPEN

Parents Night Out / Bags Tournament / Wine Vineyard -OPEN

Administrative Report -- Mr. Jeff Peterson

- Positive Feedback on Holiday Shop

Fund Requests --

- PENDING APPROVAL: Sets of Books for classroom - Mrs. VonBergen (Price TBD)

Adjourn Meeting -- 3:50 p.m.

Attendance: Megan Rios, Kelly DePra, Niki O'Brien

Upcoming Meetings:

January 12th, 5:00 p.m.

February 7th, 2:45 p.m.

March 7th, 5:00 p.m.

April 4th, 2:45 p.m.

May 4th, 5:00 p.m.

June 1st, 2:45 p.m.