

Raymond School PTO Meeting Minutes

2/7/23 @ 2:45 p.m.

The PTO board strives to conduct meetings within a 60-90-minute timeframe. We ask that comments be concise and direct to keep our time together focused and on track. Thank you!

Meeting Called to Order -- 2:50 p.m.

Welcome -- Megan Rios (President)

Secretary Report – Niki O'Brien (Secretary)

January Meeting Minutes were approved on 2/3/23 and posted to the school website.

Treasurer Report -- Kelly DePra (Treasurer)

Current Checking Balance: \$24,665.81

Playground Savings: \$0.00*

CD: \$26,398.17

Playground Funds Update:

*Playground funds of \$26,394.17 were transferred into a CD, to earn 4.35% (4.45%APY) interest over 15 months. Accrued interest will be deposited into the PTO general checking fund when the CD term matures.

Budget

- 2022-2023 Budget - \$32,455
- Budget/Expense/Income Review

Old Business --

Recent Fundraising Totals:

- Snowbank Challenge - \$904
- Georgie Porgie Dine Out Night - \$450

New Business --

PTO Insurance:

Acquired PTO Insurance through PTO Today. The full coverage plan includes Liability, Criminal, D/O, and Property for a discounted 1st year cost of \$779.

PTO Board Nominations:

Next month are Board nominations for elections to be held in April. Anyone interested in running for the PTO Board, should reference eligibility requirements in ByLaws.

Bylaw Revision Recommendation:

Voted to revise line 3 in Article II from "To promote patriotism and good citizenship at home and school through understanding and appreciation of our American heritage" to "To promote good citizenship at home and school through understanding and appreciation of the value of kindness, respect, and community"

Vote - Yes= 5 , No= 0

Concessions:

Thanks to our wonderful concession stand co-chair team, Danielle & Casey for running the stand during the basketball season. Our PTO board will run the stand during the Volleyball home games.

Benches Discussion:

- Researching different bench options for the front of school.

Spring Craft Fair Update:

- Saturday, March 25th in the gym and atrium.
- Student Council to help tape/mark 10' x 10' booth spaces on Thursday, March 23rd after school.
- Set up the evening of Friday, March 24th (5:00pm-8:00pm) and morning of Saturday, March 25th (7:00am-8:30am), with some help from DC students (10 students total between the 2 days, \$100 towards DC trip).
- We currently have approved applications for 47 booths, with room for a total of 79-83 booths. Still accepting applications.
- Bake Sale Donations Sign-Up will be sent out later this month.

Panera Dine Out Night:

- Monday, February 27th between 4:00p.m. - 8:00p.m. at the Oak Creek location
- Show flyer, digital copy, or use code FUND4U online, in the Panera App, or at the in-cafe kiosk (20% kickback)

Glow Dance Party:

- We will be hosting a Middle School Glow Dance Party, the evening of Friday, March 31st for 6th-8th graders.

Fall Fest:

- We have the Racine County Fairgrounds booked for Saturday, October 7th.

Farmer's Market:

- Considering changing to twice a month vs. weekly between June and September.

Current Chairs-

- Current Chairs (filled)

Events-

Farmers Market - Megan & Niki
Trunk or Treat - Abbie
Class parties/incentives - Megan
Valentine's Carnival - Niki & Megan
Teacher Appreciation - Ahnna & Tina
Spirit Wear - Abbie
Glow Dance Party - PTO Board

Operational-

Open House - Megan
Volunteers - Ahnna
Retirement/memorials - Mr. Peterson
Coffee bar/lounge - PTO Board
Marketing/social media - Megan*
Spring Craft Fair - PTO Board & Lacey

Fundraising-

School Kits - Megan*
Colectivo Coffee - Heather
Holiday Shop - Megan & Niki
Snowball Challenge - PTO Board
Milkman Game - Heather

Mother's Day Flowers/Candles - PTO Board
Concession stand - Danielle & Casey
Dine out fundraising - Betsy
(NEW) Carnival of Lights - Megan*

- Open Chairs - In need of Volunteers for following open chairs.

Family nights - OPEN

Father/Daughter Dance - OPEN

Mother/Son event - OPEN

(New) "Booster" Merch - OPEN

* Indicate chairs that Megan would like to remove from her list of duties

- New Fundraiser Suggestions

Cash Calendar - OPEN

Date Night w/babysitting - OPEN

2nd Large Fundraising Event? Sports Tournament / Mother Son Kickball - OPEN

Parents Night Out / Bags Tournament / Wine Vineyard -OPEN

Administrative Report -- Mr. Jeff Peterson

Fund Requests --

- PENDING APPROVAL: Sets of Books for classroom - Mrs. VonBergen (Price TBD)
- APPROVED: 2 Buses for Schlitz Audubon Nature Center Field Trip - Mrs. Radovich (\$280/bus=\$560)
- APPROVED: Eagle & Friends Program Schlitz Audubon Nature Center - Mrs. Radovich (\$5.17/student = \$300)
- APPROVED: 2 Buses for 7th & 8th Field Trip to Math Day at American Family Field - Mrs. Koessler (\$250/bus = \$500)

Adjourn Meeting -- 4:30 p.m.

Attendance: Megan Rios, Ahnna Thornton, Kelly DePra, Niki O'Brien, Tricia Koessler, Jeff Peterson

Upcoming Meetings:

March 7th, 5:00 p.m.

April 4th, 2:45 p.m.

May 4th, 5:00 p.m.

June 1st, 2:45 p.m.