

Raymond School PTO Meeting Minutes

4/4/23 @ 2:45 p.m.

The PTO board strives to conduct meetings within a 60-90-minute timeframe. We ask that comments be concise and direct to keep our time together focused and on track. Thank you!

Meeting Called to Order -- 2:45 p.m.

Welcome -- Megan Rios (President)

Secretary Report – Niki O'Brien (Secretary)

March Meeting Minutes were approved on 3/29 and posted to the school website.

Treasurer Report -- Kelly DePra (Treasurer)

Current Checking Balance: \$25,518.98

Playground Savings: \$0.00*

CD: \$26,398.17

Playground Funds Update:

*Playground funds of \$26,394.17 were transferred into a CD, to earn 4.35% (4.45%APY) interest over 15 months. Accrued interest will be deposited into the PTO general checking fund when the CD term matures.

Budget

- 2022-2023 Budget - \$32,455
- Budget/Expense/Income Review

Old Business --

Recent Fundraising Totals:

- Panda Express Dine Out Fundraiser - \$52.20 (Second Panda Express day is scheduled for 4/26)
- Craft Fair - Total will be calculated & reported in May.
- Glow Dance Party - Total will be calculated & reported in May.

New Business --

Farmer's Market Update:

- Farmer's Market will be held twice a month this year, on 6/14, 6/28, 7/12, 7/26, 8/9, 8/23, 9/6, and 9/20. Fees and application will be adjusted to reflect this.

Mother's Day Fundraiser Update:

- Order forms have been distributed. Will also be included in the Panther Press and social media. Some cash & carry will also be available.

Mascot Fundraiser Update:

- Build-a-Panther date options: Farmer's Markets, High Interest Day, Fall Festival, Fall Sports/Games, Panther Pride Day

Teacher Appreciation Week Update:

- May 8th-12th, Safari Theme
- Teacher Appreciation Station to be set up this week.

8th Grade Graduation Discussion:

Recap what happened with the 8th Grade Graduation account:

- The process of depositing and withdrawing funds was too time-consuming for all involved.
- There was a surplus in the account when last year's class (2021-2022) took it over due to the prior year's class not spending it all due to COVID.
- When they (2021-2022) took over the account there was \$1,071.45 in it.
- Last year's committee raised roughly \$5,000 + in funds and spent most of it.
- As of August 8, 2022, there was \$792.37 remaining in the account when PTO took the account over.
- PTO absorbed some of that money as a refund because:
 - PTO wanted to pay them \$40-\$60 per concession stand shift (they did 7 shifts) but somehow that was turned into \$100 per shift (which PTO did not agree to). So, we ended up giving them \$700 for the concession stand work.
 - During their concession stand shifts, we also had a student stealing from us.
 - Additionally, some nights of concessions were not profitable (one night of concessions brought in only \$16, but PTO still gave \$100 to 8th grade graduation for that night)
- The \$792.37 was deposited into our PTO account as a sort of "refund" for the theft and overpayments.
- PTO has budgeted \$600 to go towards 8th grade graduation this year:
 - \$400 for the committee in reimbursements
 - which should be requested through a reimbursement form with receipts
 - \$200 for award money.
 - In years past, we have given \$250 to the committee and \$175 for awards.
- This motion was passed in September of 2022 (8 to 0)
- The last TriCity statement the PTO was given from the 2022 Committee was from 5/31/22.

PTO Board Election for 2023/24 School Year

- Per bylaws, nominations took place in March. No nominations were received.
- Discussion was had about the possibility of all current board members stepping down mid year.
- Board members want to take some time to think through a final decision to be made in May.

Current Chairs-

- Current Chairs (filled)

Events-

Farmers Market - Megan & Niki
Trunk or Treat - Abbie
Class parties/incentives - Megan
Valentine's Carnival - Niki & Megan
Teacher Appreciation - Ahnna & Tina
Spirit Wear - Abbie
Glow Party - PTO Board

Operational-

Open House - Megan
Volunteers - Ahnna
Retirement/memorials - Mr. Peterson
Coffee bar/lounge - PTO Board
Marketing/social media - Megan*
Spring Craft Fair - PTO Board & Lacey

Fundraising-

School Kits - Megan*

Colectivo Coffee - Heather

Holiday Shop - Megan & Niki

Snowball Challenge - PTO Board

Milkman Game - Heather

Mother's Day Fundraiser - PTO Board

Concession stand - Danielle & Casey

Dine out fundraising - Betsy

Carnival of Lights - Megan*

Mascot Name Fundraiser - PTO Board

(New) "Booster" Merch - OPEN

* Indicate chairs that Megan would like to remove from her list of duties

- **New Fundraiser/Event Suggestions**

Family nights - Jenny Waldron Indoor Movie Night (next school year)

Father/Daughter Dance - Jenny Waldron (next school year)

Mother/Son Kickball - Jenny Waldron (next school year)

Cash Calendar - OPEN

Date Night w/babysitting - OPEN

2nd Large Fundraising Event? Sports Tournament

Parents Night Out / Bags Tournament / Wine Vineyard -OPEN

Administrative Report -- Mr. Jeff Peterson

Fund Requests --

- **APPROVED:** 8th Graders Annual Trip to Phantom Lake YMCA Camp 1 bus \$350 - Mr. Weis & Mr. Shohoney

Adjourn Meeting -- 3:45 p.m.

Attendance: Megan Rios, Ahnna Thornton, Kelly DePra, Niki O'Brien, Mr. Weis

Upcoming Meetings:

May 4th, 5:00 p.m.

June 1st, 2:45 p.m.